

Humanitarian Notes

Funding Research Intern New York City, New York

Humanitarian Notes is a US-based non-profit organization with 501(c)(3) status. We are dedicated to raising HIV/AIDS awareness through music that educates, entertains and empowers the people.

Humanitarian Notes was founded on the belief that a new and innovative approach to HIV/AIDS awareness campaigns is needed to combat HIV/AIDS in Africa. Music has the power to change lives, and our music educates and empowers people at the local level, taking into account the social barriers that might have prevented external campaigns from succeeding in the past.

.The current aims for Humanitarian Notes involve increasing visibility and creating sustainable funding sources for new business development.

Humanitarian Notes is offering an internship opportunity for Fall of 2011 in New York City. The intern will be directly involved in new business development tasks, as well as some elements of our social media strategy.

Specific job objectives for this internship include:

- Assist in the growth of sustainable funding sources and partnerships to support new business development
- Support the development and implementation social media efforts to foster community-building and online activism

Specific activities will include:

- Research potential funding agencies/companies/organizations
- Seek out like minded organizations for collaborations and joint efforts
- Liaise with various local and global groups that might benefit/be interested in Humanitarian Notes mission
- Help implement the long-term donor relations plan, including forming a database of past donors and researching opportunities to find new donors
- Participate in and support meetings and events

The ideal candidate should have the following knowledge, skills and experience:

- Strong research and analysis skills
- Excellent written and oral communication skills in English
- Able to engage with people from diverse ethnic, cultural, economic, and social backgrounds

Desirable:

- Commitment to Humanitarian Notes' vision, mission and values
- A familiarity and love of African music
- Ability to successfully work on one's own with limited supervision
- Willing to learn and be innovative.

Application process:

Interested applicants should submit a detailed CV and a short cover letter outlining their aspirations, availability and suitability for the role to internship@humanitariannotes.org